



**For Office Use Only:**

**When processing a Re-issue, verify the original Testamur/Certificates/Record of Results have been previously issued and record the information below:**

Original Testamur/Qualification issue date and number: \_\_\_\_\_

**Copy sighted on file/database note where** \_\_\_\_\_

**Sighted by (print your name here)** \_\_\_\_\_

Re-issue fee processed amount and date: \_\_\_\_\_

Student will collect Testamur/Certificate from College  Yes  No