

2016 Student Handbook for Nature Care College: Nationally recognised training and assessment that leads to the issuance of an AQF certification document.

- **HLT60112 Advanced Diploma of Western Herbal Medicine**
- **HLT60512 Advanced Diploma of Naturopathy**
- **HLT60612 Advanced Diploma of Homeopathy**
- **HLT61012 Advanced Diploma of Nutritional Medicine**
- **CHC51712 Diploma of Counselling**

THE INFORMATION IN THIS HANDBOOK APPLIES TO CONTINUING STUDENTS ENROLLED IN THE QUALIFICATIONS LISTED ABOVE.

If you are not enrolled in the above qualifications, please refer to the 2016 Student Handbook for Nature Care College Courses.

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Handbook Disclaimer

This Student Handbook contains information that is correct at the time of publication. Changes to legislation and/or **Nature Care College Pty Ltd (Nature Care College)** policy may impact on the currency of information included. **Nature Care College** reserves the right to vary and update information without notice. You are advised to seek any changed information and/or updates from your trainer or by contacting **Nature Care College**.

This handbook has been prepared as a resource to assist students to understand their obligations and also, those of **Nature Care College**. Please carefully read through the information contained in this guide. All students need to read, understand, be familiar with, and follow the policies and procedures outlined in this Handbook. Any queries can be directed to: **Nature Care College Student Services Team: info@naturecare.com.au**

Important Details**Registered Training Organisation (RTO) Details:**

Head Office: Nature Care College Pty Ltd
RTO Code: 91149

Address: 178 Pacific Highway
St Leonards NSW 2065

T (02) 8423 8333
E info@naturecare.com.au
W www.naturecare.com.au

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Welcome

Congratulations on your choice to undertake a qualification with **Nature Care College**. To assist you in your studies, this Handbook provides information on all College policies and procedures along with administration and general information.

Our Vision

Committed to being the leader for life enrichment through training excellence in holistic education within a caring and supportive environment.

Mission Statement

Nature Care College is committed to providing training excellence for holistic education and training in natural therapies within a supportive environment. The emphasis is on the individual, recognising that each person has a different path to follow in life and a distinct way of developing and learning. The College's educational philosophy, which has developed over the past thirty-eight years, is based on the integration of holistic principles and medical science. We have a commitment to academic integrity, quality teaching, fostering and advancing knowledge in natural therapies.

Nature Care College strives to maintain and develop organisational structures, communication systems and decision-making procedures that are effective and efficient in defining and implementing its mission. At all times, we adhere to high ethical principles, honesty and respect for the environment and all its inhabitants.

About Us

As a Registered Training Organisation (RTO) we deliver nationally recognised qualifications in:

- HLT60112 Advanced Diploma of Western Herbal Medicine
- HLT60512 Advanced Diploma of Naturopathy
- HLT60612 Advanced Diploma of Homeopathy
- HLT61012 Advanced Diploma of Nutritional Medicine
- CHC51712 Diploma of Counselling

In Australia, only Registered Training Organisations can issue nationally recognised qualifications. Our RTO code is **91149**.

We have one campus located at **178 Pacific Highway St Leonards NSW**.

Our courses are delivered by appropriately qualified and experienced trainers, and through a variety of methods. We offer training sessions via:

- Face-to-face support
- Classroom lessons
- Online modules
- Workplace training in our onsite Supervised Student Clinic (Nature Care College Wellness Centre)
- Online collaboration, and
- A combination of the above

Contacting Us

Our contact details are listed in the 'Important Details' section at the beginning of this Handbook.

Should you have queries regarding any aspect of your enrolment, please contact a Course Advisor to discuss. Feel free to contact us with any query you may have regarding your learning experience.

Legislation

As an RTO, **Nature Care College** is required to adhere to legislation designed to uphold the integrity of nationally recognised qualifications. This includes:

- the [Standards for Registered Training Organisations \(RTOs\) 2015](#)
- [National Vocational Education and Training Regulator Act 2011](#)

Additionally, **Nature Care College** abides by a range of other legal requirements at a State and Commonwealth level including, but not limited to:

- *Anti-discrimination*
- *Copyright*
- *Corporations*
- *Employment and Workplace Relations*
- *Equal Opportunity*
- *Fair Work* (including harassment and bullying)
- *Privacy and Personal Information Protection*
- *Student Identifiers*
- *Taxation*
- *Workplace Health and Safety*

Nature Care College is dedicated to following the provisions in the VET Quality Framework. More information about these regulations and legal frameworks can be found at:

- www.comlaw.gov.au which is the Australian Government website for Commonwealth Law
- www.asqa.gov.au which is the website for the regulator of Australia's vocational education and training (VET) sector

A register of legislation relevant to our operations is maintained by Nature Care College. To obtain a copy, please email our Student Services team: info@naturecare.com.au

Code of Conduct

As a responsible member of the VET community, **Nature Care College** follows a Code of Conduct which outlines how you can expect the organisation and our staff to behave. Similarly, **Nature Care College** has expectations for student behaviour. These are outlined in the section 'Student Conduct'.

Nature Care College's Code of Conduct states that:

Nature Care College is committed to improving the wellbeing of trainers and staff will act in accordance with all legal and ethical requirements to support learners enrolled with us.

The values that underpin our work include: fairness, respect, integrity and responsibility. We demonstrate these values in our daily work by:

- *providing quality training*
- *acting ethically and in accordance with all regulatory requirements*
- *being consistently honest, trustworthy and accountable*

- *being courteous and responsive in dealing with others*
- *being committed to social justice by opposing prejudice, injustice and dishonesty*
- *making decisions that are procedurally fair to people and which avoid discrimination, for example, on grounds such as gender, race, religion and culture ; promoting dignity and respect by avoiding behaviour which is, or might reasonably be perceived as, harassing, bullying or intimidating*
- *maintaining professional relationships*
- *working collaboratively with colleagues to reach our common goals*
- *maintaining and developing our professional and work practices.*

A copy of the Code of Conduct can be obtained by contacting **Nature Care College** on: **info@naturecare.com.au**

Other Policies and Procedures

The following key Policies and Procedures underpin **Nature Care's** operations. Please contact Student & Learning Services at info@naturecare.com.au for more information:

- Access and Equity Policy
- Assessments Policy and Procedure
- Grievance Policy and Procedure
- Marketing Policy
- Policy for Student Conduct
- Privacy Policy

Privacy

Nature Care College strongly supports the privacy and confidentiality of its students. Information is collected and stored in accordance with the *Privacy Act 1988*. Certain general, non-specific information such as location, sex, age and results may be passed on to agencies to inform future funding arrangements and/or statistical data gathering requirements.

We will not give out your information to any person or agency without your permission, unless we are required to do so by law.

Access to Your Records

If you wish to access your student information file, please direct your enquiry to our Records Coordinator at: info@naturecare.com.au

Enrolment [enrolment is closed]

Important note: Nature Care College **is no longer enrolling new** students in the following qualifications:

- HLT60112 Advanced Diploma of Western Herbal Medicine
- HLT60512 Advanced Diploma of Naturopathy
- HLT60612 Advanced Diploma of Homeopathy
- HLT61012 Advanced Diploma of Nutritional Medicine
- CHC51712 Diploma of Counselling

The Advanced Diplomas listed above have been removed from the Health Training package. The Diploma of Counselling has been superseded and replaced with a new qualification. All students enrolled in these qualifications are continuing students. As a continuing student, you have been advised of the date at which you must have completed your studies. Should you wish to discuss

your enrolment in any of the courses listed above, please contact the Student & Learning Services to discuss: info@naturecare.com.au

Re-enrolment – continuing students only

A re-enrolment form must be completed for each term of study.

Before submitting your re-enrolment form you should:

- Ensure you are following your study plan to optimise your chances of completing your qualification by the course completion date.
- Refer to the competencies included in the qualification in which you are enrolled (see: the **Appendices** in this handbook) to check whether you may be able to apply for Recognition of Prior Learning (RPL) and/or for Credit Transfer. Refer to the **Recognition of Prior Learning** and **Credit Transfer** sections of this handbook and contact Student & Learning Services for more information on the RPL process.
- Check with Course Advisors if you are unsure about any aspect of your enrolment
- Notify your Course Advisor of any special circumstances that may impact your studies or any specific training needs of which the College is not already aware.

You should submit your completed Re-Enrolment Form to Student and Learning Services. Information on the fees and charges relating to your proposed course of study and Enrolment Terms and Conditions is provided as pre-enrolment information. **Students applying for a loan through VET FEE-HELP should read that particular section in this Handbook.**

Once all Re-enrolment Forms have been completed, you will be enrolled into your Unit or Units of Study.

You should contact Student & Learning Services at any time, if you have queries regarding your re-enrolment.

Re-Enrolment Dates

Nature Care College operates on a trimester system. This means you have three opportunities to re-enrol per year. Please contact our Student & Learning Services for specific information.

You should also be familiar with your census dates. You can find this information on the Schedule of Tuition Fees for your course. You can access the Schedule of Tuition Fees for each qualification listed below on our website here: <http://www.naturecare.com.au/enrolment>

If you have further questions, please direct them to Student and Learning Services on: info@naturecare.com.au or 02 8423 3333.

Re-Enrolment Dates: VET FEE-HELP students

For students studying through the VET FEE-HELP loan scheme, you should be familiar with your census dates. Read the 'VET FEE-HELP' section in this Student Handbook.

If you have further questions, please direct them to Student and Learning Services on: info@naturecare.com.au or 02 8423 3333.

Unique Student Identifier (USI)

A USI is required by all Australians undertaking nationally recognised training. It allows students to link to a secure online record of all qualifications gained regardless of the provider. This system was implemented by the Australian Government in 2015, so it will show student achievements from 1 January 2015 onwards.

As an RTO, **Nature Care College** cannot issue Certificates or Statements of Attainment without a USI. **Therefore, it is mandatory that all students supply their USI upon enrolment.**

Upon enrolment Nature Care College issues you with information on how to obtain a USI number if you do not already have one or you can visit <https://www.usi.gov.au/students/create-your-usi> for more information, and instructions on how to apply.

Personal Learning Plan

As part of the overall enrolment process, **Nature Care College** will work with you to develop a customised study plan for your learning that will address course requirements as well as your personal circumstances.

Access and Equity

Nature Care College will work to meet the needs of the community and individuals and/or groups who might be otherwise disadvantaged. This includes providing fair allocation of resources and equal opportunity to access training services. **Nature Care College** prohibits discrimination based on factors including:

- Gender
- Age
- Marital status
- Sexual orientation
- Race
- Ethnicity
- Religious background
- Parental status

Nature Care College will work to ensure all participants have the right resources available to allow successful completion of course requirements. This includes flexible delivery and assessment arrangements where necessary.

It is the responsibility of all staff at **Nature Care College** to uphold our commitment to Access and Equity principles. We also have an Access and Equity Officer whose job it is to work with students to work with you to provide support you may need. If you have questions or concerns, please contact our Records and Access and Equity Coordinator on: recordsordinator@naturecare.com.au

Other Support Services

Nature Care College is at all times concerned for the welfare of its students. If you are experiencing difficulties and/or require counselling or personal support, there are a number of professional organisations well equipped to offer services to help.

Included are:

Lifeline: 13 11 14 or www.lifeline.org.au

Beyond Blue: 1300 22 4636 or www.beyondblue.org.au

Salvation Army: 13 SALVOS (13 72 58) or www.salvos.org.au

Student ID Card

All enrolled students are eligible for a Student ID card. Please check that all of your personal details are correct prior to your card being issued.

Course Tuition Fees

You can access the Schedule of Tuition Fees for each qualification listed below on our website here: <http://www.naturecare.com.au/enrolment>

Fee information is also published on the MySkills website: <https://www.myskills.gov.au/>

- HLT60112 Advanced Diploma of Western Herbal Medicine
- HLT60512 Advanced Diploma of Naturopathy
- HLT60612 Advanced Diploma of Homeopathy
- HLT61012 Advanced Diploma of Nutritional Medicine
- CHC51712 Diploma of Counselling

Specific information about your fees is publishing in the Timetable and on the website and can also be obtained by contacting Student & Learning Services at info@naturecare.com.au.

Course Fees

Course code	Course title	Fee Type	Maximum tuition fees (total Unit of Study fees)	RPL
CHC51712	Diploma of Counselling	Fee for service	\$11,950	\$3634
HLT60112	Advanced Diploma of Western Herbal Medicine	Fee for service	\$27,180	\$8203
HLT60512	Advanced Diploma of Naturopathy - Massage elective stream	Fee for service	\$42,015	\$12655
HLT60512	Advanced Diploma of Naturopathy - Homoeopathy elective stream	Fee for service	\$41,825	\$12598
HLT60612	Advanced Diploma of Homoeopathy	Fee for service	\$22,535	\$6810
HLT61012	Advanced Diploma of Nutritional Medicine	Fee for service	\$22,700	\$7070

Incidental Fees

Re-issue of Transcripts

The following administrative fees apply for **Nature Care College** to re-issue:

- Statement of Attainment \$40.00
- Testamur \$25.00
- Record of Results \$40.00

Late Payment surcharge

A late payment surcharge penalty of 10% is applied to outstanding balances after the end of the census date of each unit of study.

No other fees except for those listed above apply for administrative and course related costs.

For details on VET FEE-HELP please visit www.studyassist.gov.au or you may collect a VET-FEE HELP Information booklet from Student and Learning Services. Please also refer to the VET FEE HELP SECTION OF THIS HANDBOOK.

Refund and Withdrawal Policy

Advice of withdrawals must be in writing to Nature Care College:

- Students who withdraw from a unit of study or course on or before the end of the census date will be withdrawn without penalty and will not incur a VET FEE-HELP debt, any fees paid for the unit of study will be refunded.
- Students who withdraw from a unit of study or course after the end of the census date will incur a VET FEE-HELP debt and/or be invoiced and payable for the full unit of study tuition fee.

How to apply for special circumstances to have your FEE-HELP balance re-credited

If after the end of the census date you become seriously ill or have other special circumstances you may apply to NCC to have your FEE-HELP balance re-credited. If your FEE-HELP balance is re-credited any VET FEE-HELP debt you have incurred for that unit of study or course will be removed and any upfront fees paid will be refunded.

You must submit your application in writing with supporting documentation for example doctor or practitioner certificate within 12 months of your withdrawal. Nature Care College will review applications promptly and will notify you of the decision in writing within one month of receiving the application. Nature Care College will advise you of your rights for a review of the decision if the you're unsatisfied with the outcome. The time limit for applying for a review is 28 days from the day the applicant first received notice of the decision.

Cancellation of Course by Nature Care

In the event that a course is cancelled by Nature Care College, students enrolled at the time of the cancellation will have their fees refunded. Students who have been assessed as competent in one or more units in the course will be issued a Statement of Attainment. Nature Care College will also assist in the placement of the student in another educational provider offering the same nationally accredited qualification in the event that there is an existing alternative provider offering the same qualification. Tuition refunds are not applicable for completed competencies.

VET FEE-HELP

Not all RTOs are registered to provide courses under the VET FEE-HELP loan scheme. **Nature Care College** can offer VET FEE-HELP to eligible students as we have been approved under the *Higher Education Support Act 2003*.

Nature Care College strongly recommends you read the following information in conjunction with the *VET FEE-HELP information for 2016* booklet by the Australian Government.

See a copy here:
<http://studyassist.gov.au/sites/StudyAssist/HelpfulResources/Documents/2016%20VET%20FEE-HELP%20Booklet.pdf>

There is also a Fact Sheet available at:
<http://studyassist.gov.au/sites/StudyAssist/News/Documents/VET%20Student%20information%2021222%20publication%20version.pdf>

What is VET FEE-HELP?

VET FEE-HELP is a loan available to eligible students. The loan is to assist with the tuition fees of higher level vocational education and training qualifications. The loan must be repaid by students once the student's earnings reach the earning threshold. The compulsory repayment threshold is adjusted each year. For the 2016-2017 income year, the compulsory repayment threshold is \$54,869.

We strongly recommend that you familiarise yourself with the information in the *VET FEE-HELP Information for 2016 booklet* and the information on the *Study Assist* website regarding VET FEE-HELP (refer to links provided to you above).

Who is Eligible for VET FEE-HELP?

As a student studying in Australia, you must:

- be an Australian citizen or permanent humanitarian visa holder who will be resident in Australia for the duration of the unit of study for which you are seeking VET FEE-HELP assistance;
- be an eligible student enrolled on or before the census date in an eligible unit of study through an approved VET provider;
- meet the tax file number requirements;
- have completed, signed and submitted a valid request for VET FEE-HELP assistance form on or before the census date for the unit you enrolled in available from Nature Care;
- not have exceeded the FEE-HELP limit.

Please see the information at: <http://studyassist.gov.au/sites/studyassist/help-paying-my-fees/vet-fee-help/pages/vet-fee-help> to read about eligibility requirements.

What can VET FEE-HELP be used for?

"VET FEE-HELP can be used to pay all or part of an eligible student's tuition fees, but cannot be used for additional study costs such as accommodation or text books."

(Taken from: <http://studyassist.gov.au/sites/studyassist/help-paying-my-fees/vet-fee-help/pages/vet-fee-help>. Accessed 21 June 2016)

What is a Census Date?

A census date is literally a date when a count will be taken. In terms of studying under a VET FEE-HELP loan, a census date is a date when a count is taken of who is enrolled in a course on that particular date.

Why is the Census Date Important?

The census date is so important because it is the date on which your enrolment status will be recorded. If you are enrolled on a census date, the next portion of your loan will be funded which means **you will incur that debt.**

The census date is also important as it is a deadline for being able to withdraw from a course without incurring any further debt against your VET FEE-HELP loan. VET FEE-HELP students are provided with the census dates applicable to their individual course via the Schedule of Tuition Fees.

Course Information

After your re-enrolment has been successfully processed, you will be given access to training materials in digital format.

A welcome email will be sent with log-in details so you can access **Nature Care's** online learning platform. This email will also confirm the date at which you will receive access to course materials.

The timetable showing the times and dates for the classes in which you are enrolled is available for you to access on our website. Instructions will be included in the Welcome Email.

Resources requirements – continuing students

- Textbooks **are not** provided.
- You will need to supply your own stationery materials.
- Access to a computer that has appropriate software and capacity to access learning and assessment materials
- Access to an internet connection with sufficient capacity to download course materials (e.g. broadband connection) and participate in online collaboration

Duration

As you have been previously notified, all continuing students must have demonstrated competence in all Units prior to the course completion date. All students currently enrolled have a study plan that will enable you to complete your studies before the completion date provided that you demonstrate competence in each unit.

If you have queries regarding your progress towards completing your course including queries regarding your study load, please contact the Student and Learning Services to discuss at: info@naturecare.com.au or 02 8423 8333.

Competency Based Training

Competency Based Training (CBT) is an approach to teaching that focuses on allowing a student to demonstrate their ability to do something. Used in the VET sector, CBT is used to develop concrete skills and is typically based on a standard of performance expected in the workplace and industry. CBT programs deliver qualifications that are made up of Units of Competency. Each unit defines the skills and knowledge required to effectively perform in the workplace. Assessment is based upon the learning outcomes expected from each Unit of Competency.

How Does Assessment Work in CBT?

Unlike the traditional school system of grading assessments on a scale ranging from A to Fail, assessment of CBT determines if you have the required skills and knowledge... or not yet. As a Registered Training Provider delivering nationally recognised training and assessment we are required to assess you in this way.

CBT and Grading

Nature Care College have elected to use a grading system (in addition to using the CBT system) in some assessments to reflect your level of competence in a more detailed way.

Assessment is specifically conducted to determine if a student can deliver essential outcomes related to the performance criteria within each Unit of Competency. Basically, this means assessment is conducted to see whether or not a student has the required skills and knowledge to perform effectively in the workplace (as per the Unit of Competency Requirements). If you are competent in the Unit you will also receive a grade in some assessments to provide you with insight into how well you performed.

If your performance in the assessment does not demonstrate the necessary requirements the you will be awarded a Not Yet Competent/Fail. In reaching a decision as to your competence, your assessors will look for evidence against which to base their judgements of competency.

The ways to demonstrate to our qualified assessors that you can perform to the required standard and be classed as 'Competent' include:

- Being observed as you perform the tasks and activities
- Responses to verbal questioning
- Written responses to theory questions
- Exams or quizzes
- Responding to or participating in a role play or case study
- Conducting a project
- Submitting a written report
- Compiling a portfolio of work samples
- Participating in collaborative learning activities online
- A combination of the above

Nature Care College has a Training and Assessment Strategy for each of the qualifications we deliver and we outline our approaches for conducting assessment in those strategies

Training and Assessment Strategies

Nature Care College staff are appropriately qualified and have sufficient, relevant industry experience to train and assess the courses delivered by **Nature Care College**.

Our methodologies regarding training and assessment work toward ensuring our processes meet national assessment principles including Recognition of Prior Learning (RPL) and Credit Transfer (CT). All courses are assessed under the competency based training and assessment criteria established under the AQF.

Flexible Learning and Assessment

Included in our training and assessment strategies are practices that promote flexibility in learning and assessment. This means we will work with you to provide options that are responsive to your individual needs, and that maximise learning outcomes and access to learning activities.

Recognition Processes

Nature Care College offers assessment processes that enable recognition of competencies currently held, regardless of how, when or where the learning occurred. These are detailed below.

Recognition of Prior Learning

Recognition of Prior Learning (RPL) is an assessment process that involves making a judgment on the skills and knowledge an individual has as a result of past study and/or experience.

The aim of RPL is to recognise your existing competencies without having to go through the complete processes of training and assessment. You will still need to provide evidence though, upon which your assessor can base their judgement.

Evidence must be:

- Authentic – it must be your own work
- Sufficient – it must demonstrate competence over a period of time, that the competencies can be repeated, and the evidence must be enough so that the assessor can make an accurate judgement regarding competency
- Current – it must demonstrate up-to-date knowledge and skills i.e. from the present or the very-recent past
- Valid – it must be relevant to what is being assessed

You may be eligible to apply for RPL on one or more Units of Competency in your course. A full list of the units of competency included in your qualification is included in the **Appendices** to this handbook.

Please contact Student & Learning Services for more information and to discuss your options.

Credit Transfer

Nature Care College recognises AQF qualifications and Statements of Attainment that have been issued by other RTOs. Credit transfer may be applied to Units of Competency and related qualifications that have been studied in the past.

To apply for a credit transfer you will need to supply a certified copy your documentation (certificates and/or statements). For full details on the requirements for credit transfer applications, please contact our Student & Learning Services on info@naturecare.com.au

Assessment Information

Submitting Assessments

You are expected to complete assessments for all units in your qualification. You will need to submit assessments by the due date and/or attend assessment events and/or meet the assessment requirements as stated in the Unit of Study for a result to be recorded.

You will receive full and detailed instructions on the requirements for each assessment, including its context and purpose; ensure you talk to your trainer and/or assessor to clarify anything that is not clear to you.

Resubmissions

If you receive feedback to say your submission was 'Not Yet Competent'/a Fail result, you will need to provide more evidence to support your claim for competency. This may mean re-doing some or all of the assessment to demonstrate your competence.

If, after **2** resubmissions your work is still 'Not Yet Competent', you will be required to re-enrol in, and re-do the work for the unit, in order to achieve the full qualification.

Talk to **Student & Learning Services** for more information. All of the staff at **Nature Care College** will take every reasonable effort to help you succeed in your course.

Plagiarism

All work that you submit must be your own. You will have signed a declaration at the start of each assessment that this will be the case.

Plagiarism is taking someone else's work and/or ideas and passing them off as your own. It is a form of cheating and is taken seriously by **Nature Care College**. To help you understand, the following are examples that constitute plagiarism:

- Copying sections of text and not acknowledging where the information has come from
- Mashing together multiple 'cut and paste' sections, without properly referencing them, to form an assessment response
- Presenting work that was done as part of a group as your own
- Using information (pictures, text, designs, ideas etc.) and not citing the original author(s)
- Unintentionally failing to cite where information has come from
- Recycling your own work or part of your own work from a previously completed assessment.

Referencing

When it comes to properly acknowledging where information has come from there are a range of styles and referencing protocols which different trainers prefer.

To assist students in referencing their work appropriately, students should use the following website (created by the University of Melbourne) to assist in adhering to each trainer's preferred referencing style: <http://library.unimelb.edu.au/recite>

Additional resources students may also find useful to refer to are:

APA: <http://libguides.jcu.edu.au/apa>

http://guides.is.uwa.edu.au/ld.php?content_id=17350815

Harvard: https://www.adelaide.edu.au/writingcentre/referencing_guides/harvardStyleGuide.pdf
https://www.library.usyd.edu.au/subjects/downloads/citation/Harvard_Complete.pdf

Appeals

Whilst as a student, you are able to lodge an appeal if you disagree with a decision regarding an assessment outcome, you are encouraged to speak with your assessor in the first instance. If you are not satisfied with the outcome of that discussion, you may request a formal review of the assessment decision. Follow **Nature Care College's** procedure for lodging an appeal. Contact Student Services for details.

Where to Get Help

Talk to your trainer and/or assessor for help in understanding how to complete your assessments. They are happy to support you and can be contacted through our online Learning Platform Moodle.

Student Conduct

Just as **Nature Care College** has a responsibility to meet expectations of students, legislation, and regulations, so too, do students have obligations they are expected to meet. It is expected that students will participate with commitment in their studies, regularly submit assessment items, and behave in a manner that does not contravene workplace health and safety or the principle of respect for others.

Nature Care College views student misconduct seriously. We expect that our students will behave in an honest, respectful manner appropriate for a learning environment, and in a way that will

uphold the integrity of the RTO. Consequences of student misconduct vary up to and including expulsion from the course.

Examples of student misconduct include, but are not limited to:

- Academic misconduct including plagiarism and cheating
- Harassment, bullying and/or discrimination
- Falsifying information
- Any behaviour or act that is against the law
- Any behaviour that endangers the health, safety and wellbeing of others
- Insulting or abusing others
- Disruptive behaviour
- Acting non-professionally
- Attending classes while intoxicated (refer also: **Smoking, Drugs and Alcohol**)
- Intentionally damaging equipment and/or materials belonging to **Nature Care**

Consequences for misconduct will depend on the severity and frequency of the breach and include, but are not limited to:

- Formal reprimand (warning)
- Suspension from the course
- Student to reimburse the costs incurred by any damage caused
- Cancellation of enrolment without refund and/or credit (if students are enrolled post-census date at time of incident or incidents)
- Matter referred to the police

Students found guilty of misconduct have a right to lodge an appeal by following our **Complaints and Appeals** process. Please contact Student Services should you require more information regarding this.

Academic misconduct

Plagiarism and cheating are serious offences. Students engaging in this behaviour will face disciplinary action.

Workplace Health and Safety

Workplace health and safety legislation applies to everyone at **Nature Care**. All staff, students and visitors have a responsibility to ensure the workplace is safe and that their own actions do not put the health and safety of others at risk.

Please report any incident or hazard immediately.

Smoking, Drugs and Alcohol

Nature Care College is a smoke-free workplace. Smoking is prohibited in all buildings and only permissible at designated locations away from building entrances; there is to be no smoking within four metres of a building entrance.

Any student under the influence of drugs and/or alcohol is not permitted on **Nature Care College** premises, to use **Nature Care College** facilities or equipment, or to engage in any **Nature Care College** activity.

People taking prescription medication have a duty to ensure their own safety, and that of others, is not affected.

Student Feedback

Nature Care College is dedicated to ensuring its practices are constantly reviewed to ensure best possible outcomes. This approach to continuous improvement relies on input from students regarding their experiences whilst enrolled in their course. We welcome feedback at any time, but will also specifically ask for it at the completion of your study.

Issuing Certificates

Upon successful completion of your coursework and provided all fees are paid, a Testamur and Record of Results will be issued to you within 30 calendar days of you being assessed as meeting all requirements for the course. If you do not complete all Units in your course, you will be issued with Statement of Attainment for those Units you have successfully completed.

Student Confirmation

Please make sure you read and understand all parts of this Student Handbook. If there is any aspect with which you are unsure, please contact **Nature Care College** for clarification.

All students will be asked to confirm that they have read and understood the information contained in this handbook by their trainer in their first two initial classes (on-campus students) and via trainer welcome communication on Student Forums (Distance Learning Students).

APPENDICIES

HLT60112 [Advanced Diploma of Western Herbal Medicine](#)¹: TRAINING PACKAGE COMPETENCY ALIGNMENT

Unit of Competency Code ²	Unit of Competency Title	Core unit Common unit, Specialisation Unit	Unit of Study code/Name	
BSBFLM303C	Contribute to effective workplace relationships	Common Unit	PROF004 Communicate in Health	
CHCORG428A	Reflect on and improve own professional practice	Common Unit	PROF007 Clinical Supervision Ingestive	
HLTAP401B	Confirm physical health status Confirm physical health status	Common Unit	MSC001 Anatomy & Physiology 1A	MSC002 Anatomy & Physiology 1B
HLTAP501C	Analyse health information (pre-req HLTAP401B)	Common Unit	MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC018 Pharmacology	MSC003 Anatomy & Physiology 1C MSC004 Biomedical Science A MSC005 Biomedical Science B MSC006 Biomedical Science C MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C
HLTCOM404C	Communicate effectively with clients	Common Unit	PROF003 Communicate with Clients	
HLTCOM406C	Make referrals to other health care professionals when appropriate	Common Unit	PROF001 Business Skills for Healthcare Practitioners	
HLTCOM502C	Develop professional expertise	Common Unit	PROF005 Develop Professional Expertise	
HLTCOM503D	Manage a practice	Common Unit	PROF005 Develop Professional Expertise	
HLTFA311A	Apply first aid	Common Unit	AFA001 Apply First Aid	

¹ All competencies listed in the table below are required for award of this qualification. For ease, the title of this qualification is hyperlinked to the qualification as published on training.gov.au.

² For ease, the competency code of each competency is hyperlinked to the full text of the competency as published on training.gov.au

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

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Unit of Competency Code ²	Unit of Competency Title	Core unit Common unit, Specialisation Unit	Unit of Study code/Name	
HLTHIR501C	Maintain an effective health work environment	Common Unit	PROF007 Clinical Supervision Ingestive	
HLTIN504D	Manage the control of infection (Pre-req: HLTIN301C)	Common Unit	MSC017 Pathology & Physical Assessment	PROF002 Safe Practices
HLTWHS300A	Contribute to whs processes	Common Unit	PROF002 Safe Practices	
HLTHER601C	Apply western herbal medicine diagnostic	Specialisation unit	MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology, Diagnosis & Pathology 2A	MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C MSC018 Pharmacology NAT006 Clinical Practice 1A (Nat/Herbs) NAT007 Clinical Practice 1B (Nat/Herbs) NAT008 Clinical Practice 1C (Nat/Herbs)
HLTHER602D	Manage work within the western herbal medicine framework	Specialisation unit	HER015 Modern Phytotherapy NAT001 Introduction to Natural Medicine PROF001 Business Skills for Healthcare Practitioners	PROF002 Safe Practices PROF005 Develop Professional Expertise
HLTHER603D	Operates a western herbal medicine dispensary	Specialisation unit	HER001 Herbal Medicine 1A - Materia Medica HER002 Herbal Medicine 1B - Materia Medica HER003 Herbal Medicine 1C - Materia Medica	HER004 Botany HER005 Herbal Manufacturing HER006 Medicinal Weeds
HLTHER604C	Perform western herbal medicine health assessment	Specialisation unit	MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis &	MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

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Unit of Competency Code ²	Unit of Competency Title	Core unit Common unit, Specialisation Unit	Unit of Study code/Name	
			Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C	MSC017 Pathology & Physical Assessment MSC018 Pharmacology
HLTHER605C	Plan the western herbal medicine treatment strategy	Specialisation unit	HER007 Herbal Therapeutics 2 (GIT) HER008 Herbal Therapeutics 2 (Resp) HER009 Herbal Therapeutics 2 (MSS)	HER010 Herbal Therapeutics 2 (Repro) HER011 Pharmacognosy
HLTHER606D	Prepare and dispense western herbal medicine	Specialisation unit	HER016 Clinical Practice 2A (Herbs) HER017 Clinical Practice 2B (Herbs)	HER018 Clinical Practice 2C (Herbs) PROF006 Evidence Based Practice
HLTHER607C	Provide dietary advice	Specialisation unit	NUT001 Introduction to Nutrition	HER013 Herbal Therapeutics 3B
HLTHER608C	Provide specialised western herbal medicine treatment	Specialisation unit	HER007 Herbal Therapeutics 2 (GIT) HER008 Herbal Therapeutics 2 (Resp) HER009 Herbal Therapeutics 2 (MSS) HER010 Herbal Therapeutics 2 (Repro) HER012 Herbal Therapeutics 3A	HER014 Herbal Therapeutics 3C NAT006 Clinical Practice 1A (Nat/Herbs) NAT007 Clinical Practice 1B (Nat/Herbs) NAT008 Clinical Practice 1C (Nat/Herbs)
HLTHER609D	Provide western herbal medicine treatment	Specialisation unit	HER016 Clinical Practice 2A (Herbs) HER017 Clinical Practice 2B (Herbs)	HER018 Clinical Practice 2C (Herbs)

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

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[HLT60512 Advanced Diploma of Naturopathy](#)¹ : TRAINING PACKAGE COMPETENCY ALIGNMENT

26 units of competency are required for award of this qualification comprising: 24 core units (comprising 12 common units and 12 specialisation units) and two elective units. Group A elective units are required to provide and manage acute homeopathic treatment. Group B electives are required for work in massage therapy.

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/Specialisation unit Group A elective (Homeopathy) Group B elective (Massage therapy)	Unit of Study code/Name	
BSBFLM303C	Contribute to effective workplace relationships	Core: Common unit	PROF004 Communicate in Health	
CHCORG428A	Reflect on and improve own professional practice	Core: Common unit	PROF007 Clinical Supervision Ingestive	
HLTAP401B	Confirm physical health status	Core: Common unit	MSC001 Anatomy & Physiology 1A	MSC002R Anatomy & Physiology 1B
HLTAP501C	Analyse health information (pre-req HLTAP401B)	Core: Common unit	MSC018 Pharmacology MSC003 Anatomy & Physiology 1C MSC004 Biomedical Science A MSC005 Biomedical Science B MSC006 Biomedical Science C MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C MSC011 Symptomatology, Diagnosis & Pathology 1A	MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C
HLTCOM404C	Communicate effectively	Core: Common unit	PROF003 Communicate with Clients	

¹ 26 units of competency are required for award of this qualification: 24 core units (comprising 12 common units and 12 specialisation units) and two elective units. Group A elective units are required to provide and manage acute homeopathic treatment. Group B electives are required for work in massage therapy. For ease, the title of this qualification is hyperlinked to the qualification as published on training.gov.au.

² For ease, the competency code of each competency is hyperlinked to the full text of the competency as published on training.gov.au

Qualification Status: Superseded (this qualification has been removed from the Training Package and not replaced).

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/Specialisation unit Group A elective (Homeopathy) Group B elective (Massage therapy)	Unit of Study code/Name	
	with clients			
HLTCOM406C	Make referrals to other health care professionals when appropriate	Core: Common unit	PROF001 Business Skills for Healthcare Practitioners	
HLTCOM502C	Develop professional expertise	Core: Common unit	PROF005 Develop Professional Expertise	
HLTCOM503D	Manage a practice	Core: Common unit	PROF005 Develop Professional Expertise	
HLTFA311A	Apply first aid	Core: Common unit	AFA001 Apply First Aid	
HLHIR501C	Maintain an effective health work environment	Core: Common unit	PROF007 Clinical Supervision Ingestive	
HLTIN504D	Manage the control of infection (pre-req: HLTIN301C)	Core: Common unit	PROF002 Safe Practices	MSC017 Pathology & Physical Assessment
HLTWH300A	Contribute to WHS processes	Core: Common unit	PROF002 Safe Practices	
HLTHER603D	Operates a western herbal medicine dispensary	Core: Specialisation unit	HER001 Herbal Medicine 1A - Materia Medica HER002 Herbal Medicine 1B - Materia Medica HER006 Medicinal Weeds	HER003 Herbal Medicine 1C - Materia Medica HER004 Botany HER005 Herbal Manufacturing
HLTHER608C	Provide specialised western herbal medicine treatment	Core: Specialisation unit	HER007 Herbal Therapeutics 2 (GIT) HER008 Herbal Therapeutics 2 (Resp) HER009 Herbal Therapeutics 2 (MSS) HER010 Herbal Therapeutics 2 (Repro) HER012 Herbal Therapeutics 3A	HER013 Herbal Therapeutics 3B HER014 Herbal Therapeutics 3C NAT006 Clinical Practice 1A (Nat/Herbs) NAT007 Clinical Practice 1B (Nat/Herbs) NAT008 Clinical Practice 1C (Nat/Herbs)
HLTNAT601D	Provide naturopathic treatment	Core: Specialisation unit	NAT009 Clinical Practice 2A1 (Nat) NAT010 Clinical Practice 2B1 (Nat) NAT011 Clinical Practice 2C1 (Nat) NAT013 Clinical Practice 2A2 (Nat)	NAT006 Clinical Practice 1A (Nat/Herbs) NAT007 Clinical Practice 1B (Nat/Herbs) NAT008 Clinical Practice 1C (Nat/Herbs)

Qualification Status: Superseded (this qualification has been removed from the Training Package and not replaced).

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/Specialisation unit Group A elective (Homeopathy) Group B elective (Massage therapy)	Unit of Study code/Name	
			NAT014 Clinical Practice 2B2 (Nat) NAT015 Clinical Practice 2C2 (Nat)	
HLTNAT602D	Provide western herbal medicine treatment	Core: Specialisation unit	NAT009 Clinical Practice 2A1 (Nat) NAT010 Clinical Practice 2B1 (Nat) NAT011 Clinical Practice 2C1 (Nat)	NAT013 Clinical Practice 2A2 (Nat) NAT014 Clinical Practice 2B2 (Nat) NAT015 Clinical Practice 2C2 (Nat)
HLTNAT603D	Provide naturopathic nutritional treatment	Core: Specialisation unit	NAT009 Clinical Practice 2A1 (Nat) NAT010 Clinical Practice 2B1 (Nat) NAT011 Clinical Practice 2C1 (Nat) NAT013 Clinical Practice 2A2 (Nat) NAT014 Clinical Practice 2B2 (Nat) NAT015 Clinical Practice 2C2 (Nat)	NUT006 Principles of Micronutrients A NUT007 Principles of Micronutrients B NUT008 Principles of Micronutrients C NUT003 Foundations of Nutrition A NUT004 Foundations of Nutrition B NUT005 Foundations of Nutrition C
HLTNAT605C	Plan naturopathic treatment strategy	Core: Specialisation unit	HER011 Pharmacognosy NUT009 Nutritional Therapeutics A NUT010 Nutritional Therapeutics B NUT011 Nutritional Therapeutics C	HER007 Herbal Therapeutics 2 (GIT) HER008 Herbal Therapeutics 2 (Resp) HER009 Herbal Therapeutics 2 (MSS) HER010 Herbal Therapeutics 2 (Repro)
HLTNAT606C	Perform naturopathic health assessment	Core: Specialisation unit	MSC004 Biomedical Science A MSC005 Biomedical Science B MSC006 Biomedical Science C MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C MSC018 Pharmacology MSC017 Pathology & Physical Assessment MSC014 Symptomatology, Diagnosis & Pathology 2A	MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C
HLTNAT607D	Manage work within a naturopathic framework	Core: Specialisation unit	HER015 Modern Phytotherapy NAT001 Introduction to Natural Medicine	PROF001 Business Skills for Healthcare Practitioners

Qualification Status: Superseded (this qualification has been removed from the Training Package and not replaced).

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/Specialisation unit Group A elective (Homeopathy) Group B elective (Massage therapy)	Unit of Study code/Name	
			PROF005 Develop Professional Expertise	PROF002 Safe Practices
HLTNAT608C	Apply naturopathic diagnostic framework	Core: Specialisation unit	MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC018 Pharmacology	MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C NAT005 Naturopathic Diagnosis
HLTNAT609D	Work within a naturopathic framework	Core: Specialisation unit	NAT001 Introduction to Natural Medicine NAT002 Bach Flower Remedies NAT012 Cell Salts	NAT003 Iridology 1A NAT004 Iridology 1B
HLTNUT601C	Apply literature research findings to clinical practice	Core: Specialisation unit	PROF006 Evidence Based Practice	
HLTNUT602C	Provide specialised nutritional care	Core: Specialisation unit	NUT006 Principles of Micronutrients A NUT007 Principles of Micronutrients B NUT008 Principles of Micronutrients C	NUT009 Nutritional Therapeutics A NUT010 Nutritional Therapeutics B NUT011 Nutritional Therapeutics C
HLTREM401D	Work within a massage framework	Group B elective	REM003 Swedish Massage	
HLTREM406C	Provide massage treatment	Group B elective	REM001 Remedial Massage 1 REM002 Remedial Massage 2	REM004 Clinical practice A (Massage) REM005 Clinical practice B (Massage)
HLTNAT604C	Provide acute homeopathic treatment	Group A elective	HOM001 Foundations of Homoeopathy A HOM002 Foundations of Homoeopathy B	HOM013 Clinical Practice 2A (Hom) HOM003 Foundations of Homoeopathy C
HLTHOM612D	Work within a homeopathic framework	Group A elective	HOM001 Foundations of Homoeopathy A HOM002 Foundations of Homoeopathy B	HOM013 Clinical Practice 2A (Hom) HOM003 Foundations of Homoeopathy C

Qualification Status: Superseded (this qualification has been removed from the Training Package and not replaced).

HLT60612 Advanced Diploma of Homoeopathy¹: TRAINING PACKAGE COMPETENCY ALIGNMENT

All competencies listed in the table below are required to be completed for award of this qualification by Nature Care College.

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/Specialisation unit	Unit of Study code/Name	
BSBFLM303C	Contribute To Effective Workplace Relationships	Core unit: Common unit	PROF004 Communicate in Health	
CHCORG428A	Reflect On And Improve Own Professional Practice	Core unit: Common unit	PROF007 Clinical Supervision Ingestive	
HLTAP401B	Confirm Physical Health Status	Core unit: Common unit	MSC001 Anatomy & Physiology 1A MSC002R Anatomy & Physiology 1B	
HLTAP501C	ANALYSE HEALTH INFORMATION (Pre-Req HLTAP401B)	Core unit: Common unit	MSC003 Anatomy & Physiology 1C MSC004 Biomedical Science A MSC005 Biomedical Science B MSC006 Biomedical Science C MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C	MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C MSC018 Pharmacology
HLTCOM404C	Communicate Effectively With Clients	Core unit: Common unit	PROF003 Communicate with Clients	
HLTCOM406C	Make Referrals To Other Health Care Professionals When Appropriate	Core unit: Common unit	PROF001 Business Skills for Healthcare Practitioners	
HLTCOM502C	Develop Professional Expertise	Core unit: Common unit	PROF005 Develop Professional Expertise	
HLTCOM503D	Manage A Practice	Core unit: Common unit	PROF005 Develop Professional Expertise	

¹ All competencies listed in the table below are required for award of this qualification. For ease, the title of this qualification is hyperlinked to the qualification as published on training.gov.au.

² For ease, the competency code of each competency is hyperlinked to the full text of the competency as published on training.gov.au

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

Nature Care College Pty Ltd

RTO Code: 91149

HLT60612 Advanced Diploma of Homoeopathy

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/Specialisation unit	Unit of Study code/Name	
HLTFA311A	Apply First Aid	Core unit: Common unit	AFA001 Apply First Aid	
HLHIR501C	Maintain An Effective Health Work Environment	Core unit: Common unit	PROF007 Clinical Supervision Ingestive	
HLTWHS300A	Contribute To WHS Processes	Core unit: Common unit	PROF002 Safe Practices	
HLTIN504D	Manage The Control Of Infection	Core unit: Common unit	MSC017 Pathology & Physical Assessment	PROF002 Safe Practices
HLTHOM601C	Apply Homeopathic Diagnostic Framework	Core unit: Specialisation unit	MSC004 Biomedical Science A MSC005 Biomedical Science B MSC006 Biomedical Science C HOM004 Homoeopathic Principles & Practice A HOM005 Homoeopathic Principles & Practice B HOM006 Homoeopathic Principles & Practice C	MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C MSC018 Pharmacology
HLTHOM602C	Conduct Basic Homeopathic Research	Core unit: Specialisation unit	PROF006 Evidence Based Practice	
HLTHOM603D	Manage Work Within The Homeopathic Framework	Core unit: Specialisation unit	HOM001 Foundations of Homoeopathy A HOM002 Foundations of Homoeopathy B HOM003 Foundations of Homoeopathy C	PROF001 Business Skills for Healthcare Practitioners PROF002 Safe Practices PROF005 Develop Professional Expertise
HLTHOM604C	Perform Clinical Screening Examination And Assessment	Core unit: Specialisation unit	MSC017 Pathology & Physical Assessment	
HLTHOM605C	Plan Homeopathic Treatment Strategy	Core unit: Specialisation unit	HOM010 Clinical Practice 1A (Hom) HOM011 Clinical Practice 1B (Hom)	HOM012 Clinical Practice 1C (Hom)
HLTHOM606D	Prepare And Dispense Homeopathic Medicine	Core unit: Specialisation unit	HOM014 Clinical Practice 2A (Hom)	HOM015 Clinical Practice 2B (Hom)

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

Nature Care College Pty Ltd

RTO Code: 91149

HLT60612 Advanced Diploma of Homoeopathy

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/Specialisation unit	Unit of Study code/Name	
HLTHOM608C	Provide Homeopathic Treatment And Manage The Case	Core unit: Specialisation unit	HOM014 Clinical Practice 2A (Hom)	HOM015 Clinical Practice 2B (Hom)
HLTHOM609D	Provide Specific Homeopathic Assessment And Care	Core unit: Specialisation unit	HOM007 Homoeopathic Therapeutics A HOM008 Homoeopathic Therapeutics B HOM009 Homoeopathic Therapeutics C MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C MSC011 Symptomatology, Diagnosis & Pathology 1A	MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C MSC018 Pharmacology
HLTHOM610C	Take Homeopathic Case	Core unit: Specialisation unit	HOM001 Foundations of Homoeopathy A HOM002 Foundations of Homoeopathy B	HOM003 Foundations of Homoeopathy C

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

[HLT61012 Advanced Diploma of Nutritional Medicine](#)¹: TRAINING PACKAGE COMPETENCY ALIGNMENT

All competencies listed in the qualification below are required to be completed for the award of this qualification by Nature Care College.

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/ Specialisation unit Elective unit	Unit of Study code/Name	
BSBFLM303C	Contribute to effective workplace relationships	Core: Common unit	PROF004 Communicate in Health	
CHCORG428A	Reflect on and improve own professional practice	Core: Common unit	PROF007 Clinical Supervision Ingestive	
HLTAP401B	Confirm physical health status	Core: Common unit	MSC001 Anatomy & Physiology 1A	MSC002R Anatomy & Physiology 1B
HLTAP501C	Analyse health information (pre-req HLTAP401B)	Core: Common unit	MSC003 Anatomy & Physiology 1C MSC004 Biomedical Science A MSC005 Biomedical Science B MSC006 Biomedical Science C MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C	MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C NUT018 Pharmacology
HLTCOM404C	Communicate effectively with clients	Core: Common unit	PROF003 Communicate with Clients	
HLTCOM406C	Make referrals to other health care professionals when appropriate	Core: Common unit	PROF001 Business Skills for Healthcare Practitioners	

¹ All competencies listed in the table below are required for award of this qualification. For ease, the title of this qualification is hyperlinked to the qualification as published on training.gov.au.

² For ease, the competency code of each competency is hyperlinked to the full text of the competency as published on training.gov.au

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/ Specialisation unit Elective unit	Unit of Study code/Name	
HLTCOM502C	Develop professional expertise	Core: Common unit	PROF005 Develop Professional Expertise	
HLTCOM503D	Manage a practice	Core: Common unit	PROF005 Develop Professional Expertise	
HLTFA311A	Apply first aid	Core: Common unit	AFA001 Apply First Aid	
HLTHIR501C	Maintain an effective health work environment	Core: Common unit	PROF007 Clinical Supervision Ingestive	
HLTHOM604C	Perform Clinical screening examination and assessment	Elective	MSC017 Pathology & Physical Assessment	
HLTIN504D	Manage The Control Of Infection (Pre-Req HLTIN301C)	Core: Common unit	MSC017 Pathology & Physical Assessment PROF002 Safe Practices	
HLTNUT601C	Apply literature research findings to clinical practice	Core: Specialisation unit	PROF006 Evidence Based Practice	
HLTNUT602C	Provide specialised nutritional care	Elective	NUT006 Principles of Micronutrients A NUT007 Principles of Micronutrients B NUT008 Principles of Micronutrients C	NUT009 Nutritional Therapeutics A NUT010 Nutritional Therapeutics B NUT011 Nutritional Therapeutics C
HLTNUT603B	Apply a nutritional medicine diagnostic framework	Core: Specialisation unit	NUT018 Pharmacology MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology,	Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C NUT012 Clinical Practice 1A (Nut) NUT013 Clinical Practice 1B (Nut) NUT014 Clinical Practice 1C (Nut)

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/ Specialisation unit Elective unit	Unit of Study code/Name	
HLTNUT604C	Manage work within a clinical nutritional	Core: Specialisation unit	NUT002 Food Fundamentals PROF001 Business Skills for Healthcare Practitioners	PROF002 Safe Practices PROF005 Develop Professional Expertise
HLTNUT605B	Perform nutritional medicine health assessment	Core: Specialisation unit	NUT018 Pharmacology MSC004 Biomedical Science A MSC005 Biomedical Science B MSC006 Biomedical Science C MSC008 Anatomy & Physiology 2A MSC009 Anatomy & Physiology 2B MSC010 Anatomy & Physiology 2C MSC011 Symptomatology, Diagnosis & Pathology 1A MSC012 Symptomatology, Diagnosis & Pathology 1B	MSC013 Symptomatology, Diagnosis & Pathology 1C MSC014 Symptomatology, Diagnosis & Pathology 2A MSC015 Symptomatology, Diagnosis & Pathology 2B MSC016 Symptomatology, Diagnosis & Pathology 2C MSC017 Pathology & Physical Assessment
HLTNUT606B	Plan the nutritional treatment strategy	Core: Specialisation unit	NUT009 Nutritional Therapeutics A NUT010 Nutritional Therapeutics B	NUT011 Nutritional Therapeutics C
HLTNUT607C	Provide nutritional medicine treatment	Core: Specialisation unit	NUT003 Foundations of Nutrition A NUT004 Foundations of Nutrition B NUT005 Foundations of Nutrition C NUT006 Principles of Micronutrients A	NUT007 Principles of Micronutrients B NUT008 Principles of Micronutrients C NUT015 Clinical Practice 2A (Nut) NUT016 Clinical Practice 2B (Nut) NUT017 Clinical Practice 2C (Nut)
HLTNUT608B	Provide specialised nutritional medicine treatment	Core: Specialisation unit	NUT012 Clinical Practice 1A (Nut) NUT013 Clinical Practice 1B (Nut)	NUT014 Clinical Practice 1C (Nut)

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

Unit of Competency Code ²	Unit of Competency Title	Core unit: Common unit/ Specialisation unit Elective unit	Unit of Study code/Name	
HLTNUT609C	Prepare and dispense nutritional and dietary supplements	Core: Specialisation unit	NUT015 Clinical Practice 2A (Nut) NUT016 Clinical Practice 2B (Nut)	NUT017 Clinical Practice 2C (Nut)
HLTNUT610B	Provide basic dietary advice	Core: Specialisation unit	NUT003 Foundations of Nutrition A NUT004 Foundations of Nutrition B	NUT005 Foundations of Nutrition C
HLTWHS300A	Contribute to WHS processes	Core: Common unit	PROF002 Safe Practices	

Qualification status: superseded (this qualification has been removed from the Training Package and not replaced)

CHC51712 - Diploma of Counselling¹: TRAINING PACKAGE COMPETENCY ALIGNMENT

All competencies listed in the table below are required to be completed for award of this qualification by Nature Care College.

Unit of Competency Code ²	Unit of Competency Title	Core unit/Elective unit	Unit of Study code/Name
CHCCM503C	Develop facilitate and monitor all aspects of case management	Core unit	COU013 Crisis Intervention COU016 Case management in context
CHCCS514B	Recognise and respond to individuals at risk	Core unit	COU013 Crisis Intervention
CHCCSL501A	Work within a structured counselling framework	Core unit	COU002 Counselling and the Therapeutic relationship
CHCCSL502A	Apply specialist interpersonal and counselling interview skills	Core unit	COU003 Counselling 1A
CHCCSL503B	Facilitate the counselling relationship	Core unit	COU002 Counselling and the Therapeutic relationship COU006 Counselling 1B
CHCCSL504A	Apply personality and development theories	Core unit	COU004 Counselling Theories COU005 Emotional development and healing
CHCCSL505A	Apply learning theories in counselling	Core unit	COU010 Attachments, Addition and Change

¹ All competencies listed in the table below are required for award of this qualification. For ease, the title of the qualification is hyperlinked to the qualification as published on training.gov.au

² For ease, the competency code of each competency is hyperlinked to the full text of the competency as published on training.gov.au

Qualification status: **Superseded**

Unit of Competency Code ²	Unit of Competency Title	Core unit/Elective unit	Unit of Study code/Name
CHCCSL506A	Apply counselling therapies to address a range of client issues (pre-req CHCCSL502A)	Core unit	COU004 Counselling Theories COU005 Emotional Development and Healing COU007 Transpersonal Counselling in Practice
CHCCSL507B	Support clients in decision making processes	Core unit	COU002 Counselling and the Therapeutic Relationship COU006 Counselling 1B
CHCCSL508B	Apply legal and ethical responsibilities in counselling practice	Core unit	COU008 Ethics, cultural diversity and referral
CHCCSL509A	Reflect and improve upon counselling skills (pre-req: CHCCSL501A; CHCCSL503B; CHCCSL507B)	Core unit	COU009 Counselling skills in practice A COU009 Counselling skills in practice B
CHCCSL512A	Determine suitability of client for counselling services	Core unit	COU013 Crisis Intervention COU016 Case management in context
HLTHIR403C	Work effectively with cultural diverse clients and co-workers	Core unit	COU008 Ethics cultural diversity and referral
HLTWHS300A	Contribute to WHS processes	Core unit	PROF002 Safe Practices
CHCCSL510A	Work effectively with relationship issues	Elective unit	COU011 Relationship issues
CHCICS303A	Support individual health and emotional well being	Elective unit	COU001 Introduction to the Holistic Perspective COU008 Ethics, cultural diversity and referral COU015 Clinical Practice (Counselling)
CHCCS426B	Provide support and care relating to loss and grief	Elective unit	COU014 Case for loss and grief

 Qualification status: **Superseded**